

Consultants' Training Institute (CTI)

Webinar Cancellation Policy



We understand that sometimes schedules change. If you are registered for a webinar and are not able to make the live broadcast, you may choose one of the three options below:

1. If you do not attend the session, you will automatically be sent a link to the recording of the webinar and a quiz to complete for Continuing Professional Education (CPE) credit within 24 hours of the webinar broadcast.* *Note:* CPE credit obtained will be NACVA CPE and **not** NASBA QAS CPE. Therefore, individuals should contact their state board or accrediting organization to determine sponsor registration requirements as they have final authority on the acceptance of individual courses for CPE credit.
2. You may contact us to transfer your registration to a different webinar, or credit your account for the purchase amount which can be used at a later date.
3. If you require a refund of your purchase, there is a \$20 administrative fee per webinar.

***Exception:** Case Analysis webinars have to be attended in person and are not recorded. If you are unable to attend your scheduled Case Analysis webinar, please contact webinar@theCTI.com and indicate which session you want to transfer your registration to.

If you have additional questions, please contact us at (800) 677-2009 or via e-mail at webinar@theCTI.com.

We are happy to assist you!